

Executive Session

The Board of School Trustees of the Southwest School Corporation met in Executive Session on Wednesday, January 15, 2020, at 5:00 p.m. in the Southwest School Corporation Board Room, 1502 N. Section St., Sullivan, Indiana as per I.C. 5-14-1.5-6.1(b)(1) Where authorized by federal or state statute; I.C. 5-14-1.5-6.1(b)(2) (B) Initiation of litigation or litigation that is either pending or has been threatened specifically in writing. Litigation includes judicial action or administrative law proceedings under federal or state law. (C) The implementation of security systems.(D) The purchase or lease of real property by the governing body up to the time a contract or option to purchase or lease is executed by the parties.(E) School consolidation, I.C. 5-14-1.5-6.1(b)(3) For discussion of the assessment, design, and implementation of school safety and security measures, plans, and systems; I.C. 5-14-1.5-6.1(b)(6), With respect to any individual over whom the governing body has jurisdiction; I.C. 5-14-1.5-6.1(b)(9) To discuss a job performance evaluation of individual employees. All Board Members were present. Others present were Superintendent Chris Stitzle, Assistant Superintendent Jon Stuckey, and Attorney Katie Springer. The Executive Session was adjourned at 6:00 p.m.

No other items were discussed other than those advertised.

A T T E S T :

Mitzie Badger, Secretary

Barbara Rotramel, President

Call to Order

The Board of School Trustees of the Southwest School Corporation met in Regular Session on Wednesday, January 15, 2020, at 6:00 p.m. in the Southwest School Corporation Board Room, 1502 N. Section St., Sullivan, Indiana. All Board Members were present. Others present included Superintendent Chris Stitzle; Assistant Superintendent Jon Stuckey; Attorney Katie Springer; Judge H. R. Hunt; Principal Glenda Jones; teachers Audrey Badger, Lesley Bright, Cindra Hiatt, Samantha Unger, Lucy Monroe, Lisa Ridge, and Peggy Ridgway; Lynne Arnett and Mike Caton representing Sodexo; Secretaries Cari King and Cheryl Dugan; SRO Officer Jim Dotson; school patrons William Monroe, Carson Donnar, Lanie Donnar, Collette Donnar, Lisa Craighead, Susan Brooks, Melissa Stearley, Jennie Coats, Jeff Coats, Shane Monroe, and Rick Monroe; and Cassy Tiefel representing the Sullivan Daily Times.

Swearing-In of SWSC Police Chief

The Honorable Hugh R. Hunt, Judge Sullivan Superior Court, administered the Oath of Office to our SWSC Police Chief, Mr. James Dotson. Following the Oath of Office, Judge Hunt and Chief Dotson signed the Oath of Office.

Reorganization of the SWSC Board of School Trustees

Superintendent Stitzle stated that the Southwest School Corporation Board of School Trustees are required by law to hold a Reorganization Meeting to elect new officers. At this time, Mr. Stitzle asked current Board President Wilson to begin the

process of Reorganization by asking for nominations for a new President of the SWSC Board

President Wilson asked for nominations for President of the Board. Jon Bobbitt made a motion for Barb Rotramel to be the new SWSC Board President. Motion was seconded by Mike Eslinger and unanimously approved by the Board. The Meeting was then turned over to the new President to run the meeting and finish reorganization of the Board of Trustees.

President Barb Rotramel asked for nominations for Vice-President of the SWSC Board. Jon Bobbitt was nominated for Vice-President. This was approved upon a motion by Jerry Wilson, second by Mike Eslinger and unanimous vote of the Board.

President Rotramel asked for nominations for Secretary of the SWSC Board. Mitzie Badger was nominated for Secretary. This nomination was approved upon a motion by Mike Eslinger, second by Jerry Wilson and unanimous vote of the Board.

Appointment of Treasurer

Superintendent Stitzle noted that the Board needed to appoint a Treasurer. Michele Hazelrigg currently holds this position and he recommended her to continue in this role. Michele Hazelrigg was nominated as Treasurer. This nomination was approved upon a motion by Jerry Wilson, second by Mitzie Badger, and a 5-0 vote of the Board.

Appointment of Deputy Treasurer

Superintendent Stitzle noted that the Board needed to appoint a Deputy Treasurer as well. Tracy Vandergriff currently holds this position and he recommended her to continue in that role. Tracy Vandergriff was nominated for Deputy Treasurer. This nomination was approved upon a motion Jerry Wilson, second by Mitzie Badger, and a 5-0 vote of the Board.

Adoption of Existing Bylaws and Policies for its own Operation and for Operations Conducted through the Corporation

Superintendent Stitzle stated that as a part of reorganization, the Board needed to adopt Existing Bylaws and Policies to govern direction of the Board. The Board has used NEOLA to update and maintain the many policies of the corporation. It was his recommendation that we continue with current policies and by-laws that have in place and at this time use NEOLA as the support company. This was approved upon a motion by Jerry Wilson, second by Jon Bobbitt, and unanimous vote of the Board.

Determination of Site, Time, and Date of Future Meetings

Superintendent Stitzle suggested that the Board keep the current site, time, and location for meetings. It was moved by Jerry Wilson, seconded by Mike Eslinger, and approved by unanimous vote of the Board to hold Board Meetings in 2020 on the Third Wednesday of each month at 6:00 p.m. in the Southwest School Corporation Board Room located at 1502 N. Section St., Sullivan, IN 47882

Set Board Member Salaries

Superintendent Stitzle stated the maximum salary for the Board has been set by the State of Indiana at \$2,000.00. He said this has been the salary for the past several years for Board Members. The salary was set at \$2,000 for Board Members

upon a motion by Jerry Wilson, second by Mitzie Badger, and unanimous vote of the Board.

Appointment of Legal Counsel

Superintendent Stitzle stated that Katie Springer is currently the Legal Counsel for the Board and it was his recommendation that she continue in this role. Mr. Stitzle presented a contract for the Board's consideration and approval. Upon a motion by Mitzie Badger, second by Jerry Wilson, and a 4-0-1 vote of the Board, Katie Springer was appointed as Legal Counsel for the SWSC for 2020.

Consideration of any Additions or Deletions to the Agenda

Superintendent Stitzle asked for the following additions to the Agenda:

- A. Under Routine Business Items By Consent – Letter G – Request – Sullivan FFA To Attend the National Farm Machinery Show in Louisville, Kentucky on Saturday, February 15, 2020.

This addition was approved upon a motion by Jerry Wilson, second by Mitzie Badger and unanimous vote of the Board.

Approval of Minutes

Minutes for the Regular Meeting of the Regular Board Meeting of December 18, 2019, were approved upon a motion by Jon Bobbitt, second by Jon Mitzie Badger, and unanimous vote of the Board.

Treasurer's Report and Approval of Claims

The Treasurer's Report for the period ending December 31, 2019, was presented to the Board. Superintendent Stitzle read the Treasurer's Report. Claims #100602 to #100637 in the amount of \$608,015.59 for the period of December 19, 2019, through December 31, 2019 and claims #100638-100712 in the amount of \$844,061.62 for the period of January 1, 2020 to January 15, 2020 were presented. The Treasurer's Report and Claims were approved upon a motion by Mike Eslinger, second by Jerry Wilson, and unanimous vote of the Board.

Claim # 100679 in the amount of \$975.00 for the period of January 1, 2020 to January 15, 2020 was presented. This claim was approved upon a motion by Jerry Wilson, second by Jon Bobbitt and a 4-0-1 vote of the Board.

Disposition of Routine Business Items by Consent

Mr. Stitzle presented the Board with the following Routine Business Items by Consent:

- A. Personnel Recommendations

Sullivan Middle School

Lisa Ridge
Christle Miller
Terance Gambill

Geography Bowl
Science Olympiad
Justin Ridge's Leave of Absence

Sullivan High School

Rhonda Van Meter	Special Ed Aide
Rachelle Newton	Principal Secretary
Kell Williams	Wrestling Volunteer

2020-2021 Coaching

Blaine Powell	Football – Head Coach
Mike Caton	Football – Defensive Coord. & Asst. Varsity
David Hunt	Football – Offensive Coord. & Asst. Varsity
Mark Stoltz	Football – Specialties & B-Team
Justin Ridge	Girls Golf – Head Coach
Kim Pinnick	Volleyball – Head Coach
Matt Rinck	Volleyball – B-Team
Samantha Unger	Boys & Girls Cross Country – Head Coach
Caleb Unger	Boys & Girls Cross Country – Volunteer
Perry Thomas	Boys Soccer – Head Coach
Kurt Hauger	Girls Soccer – Head Coach
Katy Booker	Girls Soccer – Asst. Coach
Raymond Secrest	Girls Soccer – Volunteer
Carlos Guzman	Girls Soccer – Volunteer

- B. Approval of Substitute Teachers -- Lori Markle
- C. Student Transfers – 1 Transfer
- D. Donations
 - SMS – Duke Energy - \$41.68
 - SMS - Petty Pit Stop - \$100 – Beta Club
- E. Request for Counselors to Attend ASCA Conference – June 27, 2020 – June 30, 2020 – Seattle, WA – Lilly Grant
- F. Appointment to Sullivan County 4-H Council – Amy Lueking
- G. Request – Sullivan FFA to attend the National Farm Machinery Show in Louisville, Kentucky on Saturday, February 15, 2020.

These items were approved upon a motion Jerry Wilson, second by Jon Bobbitt and unanimous vote of the Board.

Appointment of Board Member as Legislative Liaison to ISBA

The ISBA requests a Board Member be appointed as the Corporation's Liaison in order to receive reports and materials from Association. During last calendar year, Barb Rotramel served in this role. It was approved to reappoint Barb Rotramel to this position upon a motion by Jerry Wilson, second by Jon Bobbitt, and unanimous vote of the Board.

Grant Permission for the Board President to Appoint Individual Board Members to any Necessary Committees or as Representatives to Various Organizations

Mr. Stitzle informed the Board that occasionally a Board Member or Members are needed to serve on committees or as representatives at meetings. In the past, the Board President has been given permission to make those appointments. This was once again approved upon a motion by Jerry Wilson, second by Mitzie Badger, and unanimous vote of the Board.

Permission to Publish Annual Performance Report

Each school corporation is required by law to publish their Annual Performance Report in the newspaper. This typically occurs in February. This permission to publish the Annual Performance Report was approved upon a motion by Mike Eslinger, second by Jerry Wilson, and unanimous vote of the Board.

Awarding of Property and Casualty Insurance for 2020

Superintendent Stitzle presented the renewal information as provided by Springer Insurance.

Springer Insurance requested quotes from the following insurance companies:

- Wright Risk Management (P/C) (our current carrier) - \$164,766
- Liberty Mutual - \$149,130
- Hanover – No quote
- Selective – No quote

- Recommendation is for Liberty Mutual/Eastern Alliance (Worker's Comp) – Provided by Springer Insurance - \$149,130 - Effective January 28, 2020 to January 28, 2021.

This renewal was approved upon a motion by Jon Bobbitt, second by Mike Eslinger, and unanimous vote of the Board.

Approval of Self-Insurance Resolution

Superintendent Stitzle presented the Board with a Self-Insurance Resolution for their approval. This was approved upon a motion by Jerry Wilson, second by Mitzie Badger, and unanimous vote of the Board.

RESOLUTION by the Southwest School Corporation Board of Trustees, Sullivan County, State of Indiana to appropriate funds in the SELF INSURANCE FUND.

BE IT RESOLVED that it is now necessary to appropriate funds in the Self-Insurance Fund for Calendar Year 2020. The appropriations will fund required premium payments and health care plan fees assessed by the Internal Revenue Service.

BE IT RESOLVED this authorization is effective for calendar year 2020 in the amount of \$11,650.61

THIS BOARD OF SCHOOL TRUSTEES HEREBY DIRECTS THE FOLLOWING: Appropriation of the Self-Insurance Fund Account 60800 in the amount of \$11,650.61

Adopted this 15th day of January 2020.

Consideration of Joining the Educational Alliance of West Central Indiana

Superintendent Stitzle explained that this alliance is actually named the Wabash Valley Education Alliance. Partnership of K-12, Post-Secondary Universities and Colleges, and Business Partners in the following counties: Parke, Putnam, Sullivan, Vermillion, & Vigo Counties. The purpose would be to Collaborate and Advocate for our region of the state. There is no monetary commitment as this point in the process and

we reserve the right to leave the group and any point. This was approved upon a motion by Jon Bobbitt, second by Jerry Wilson, and unanimous vote of the Board.

Approval of Capital Improvements

Mr. Stuckey asked Board permission on the following Capital Improvements:

A. Sullivan High School – Science Wing Renovation – Update from Mr. Stuckey

We received 6 bids, which ranged from a base bid of \$624,000 to \$750,600. We also bid 3 alternatives that could increase or decrease the total cost. Hafer and Associates will review all bids and make a recommended on which bid to accept. Mr. Stuckey asked the Board to give Mr. Stitzle and him the authority to award the bid to lowest responsible bidder once Hafer has made their recommendation.

This was approved upon a motion by Jerry Wilson, second by Mike Eslinger, and unanimous vote of the Board.

B. Technology Refresh – Student Devices

After meetings/discussions with the Building Principals, they would like to recommend Chromebook 300e for grades K-12. A school visit was conducted at North Putnam School Corporation. We received three bids.

- Gov Connection - \$632,157
- Vivacity Tech - \$717,463
- Red 8 LLC – 732,849

Leasing options

- American Capital – 4 year - \$164,954 per year - 2.93% Total amount repaid - 659,816
- First Financial Bank – 4 year – \$171,532 per year – 3.31% Total amount repaid - \$686,131
- Gov Connection – 4 year - \$174,360 per year – 3.47% Total amount repaid - \$697,440
- Insight Financial Services – 4 year - \$187,883 – Total amount repaid - \$751,532

It was moved by Mitzie Badger, seconded by Jon Bobbitt and unanimously approved by the Board to accept the bids from Gov Connection in the amount of \$632,157 and the leasing option from American Capital.

Miscellaneous Business

- Sodexo Update – Mike Caton and Lynne Arnett gave up-dates on Maintenance and Food Service
- Middle School Reconfiguration – Mr. Stitzle addressed the crowd concerning the community meeting that was held at Carlisle School concerning the middle school reconfiguration. The Administrators and Board are still reviewing all options. He stated he appreciated the conversation from the meeting held on Tuesday, January 7, 2020. After reviewing all information, more conversations would be held at a later date. Before any decision is made, the public will be notified.
- SBOA Audit – Mr. Stitzle let the Board and audience know that the State Board of Accounts were her conducting the audit for the period July 1, 2017 through June 30, 2019.

Up-Coming Dates: Meetings, School Activities, Community Activities, Other

- Friday, February 14, 2020 – Winter Break – No School
- Monday, February 17, 2020 – President’s Day – No School
- Wednesday, February 19, 2020 – Board Meeting – 6:00 PM

Adjournment

Upon call for further business and there being none, the meeting was adjourned at 6:30 p.m.

A T T E S T :

Mitzie Badger, Secretary

Barbara Rotramel, President